

SPF 5540: Introduction to Spiritual Formation
ASHLAND THEOLOGICAL SEMINARY – *Online*
Summer 2020 (May 11 – August 27, 2020)

Required Zoom meetings:

Tuesday May 12th from 6:00 – 8:00 pm ET,
Monday June 15th from 6:00 – 8:00 pm ET
Monday August 17th from 6:00 – 8:00 pm ET

bbuckwel@ashland.edu

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I. Course Description

This course introduces students to the nature and processes of spiritual formation and its goal of the formation of believers into the image of Christ for the sake of the church and the world. Students will practice a variety of individual and corporate spiritual disciplines, with an in-depth focus on prayer, for growth in personal and social holiness.

Format of Course:

This full semester class meets three synchronistically times the remainder of the class is asynchronistic. This class will include:

- **REQUIRED ATTENDANCE. First Virtual Class meeting on zoom for orientation and to set up your RULE OF LIFE for this semester, Tuesday May 12th from 6:00 – 8:00 pm ET**
 - ⇒ Your attendance shows financial aid that you began the class at the beginning of the semester. You will find the zoom link for this on the Blackboard. *The student will need a strong reliable Internet connection. If possible, please have a camera enabled computer.*
 - ⇒ To prepare for this virtual class meeting:
 1. Please print a copy of the syllabus for easy review during our virtual class time.
 2. Prepare a 3-minute introduction of yourself. This is to include but not limited to:
 - Name
 - Where in the world you are located, or if on Ashland Campus where is your home prior to coming to Ashland.
 - What is your experience with spiritual discipline?
 3. Please bring TWO specific questions you have regarding spiritual disciplines that you would like addressed during this class.
 4. ALL virtual class meeting will be held through zoom video conference For instruction on Zoom please view video at <https://www.youtube.com/watch?v=vFhAEoCF7jg&feature=youtu.be>
 5. For ALL virtual class meetings, you will need to download Zoom. This is free and easily done by going to Zoom.us at <https://zoom.us/>
- Students will:
 - Experience various prayers, both classical and contemporary.
 - Complete readings and view power points.
 - Honor and Discuss the Washington book prayer reflection papers.
 - Discuss African American/ Black Spirituality
 - Teach an at-home spiritual discipline to a small group in the student's ministry context.
 - Participate weekly in discussion forums through Blackboard.
 - Original posts Due - Wednesday
 - Peer Response posts Due -Friday

- Practice three approved disciplines for Rule of Life Assessment beginning May 19th
- **Zoom class June 15, 2020 at 6:00 pm for Mid-Semester check in for the Rule of Life project.**
- A research paper on three spiritual disciplines, *different* than those practiced for your Rule of Life
- **Final zoom class August 17, 2020 at 6:00 pm ET for wisdom sharing.**

II. Student Learning Outcomes

This course format consistently meets the same quality, assessment, learning outcomes and requirements of the traditional semester course format.

As a result of this course, students will be able to:

1. Not assessed in this course.
2. Establish communal and personal disciplines that nourish Christian spiritual and moral formation.
 - a. Articulate the biblical, theological, historical and moral foundations for Christian spiritual formation.
 - b. Reflect on a variety of exercises from the classical spiritual disciplines, especially prayer for personal life and ministry vocation
 - c. Develop practices that will aid in students' spiritual growth in their personal and ministry contexts.
3. Not assessed in this course.
4. No assessed in this course.
5. Not assessed in this course.
6. Not assessed in this course.

III. Course Requirements

A. (Required) Textbooks and Other Materials

Calhoun, Adele Ahlberg. 2015. *Spiritual Disciplines Handbook: Practices that Transform Us*. 2nd edition. Downer's Grove, InterVarsity Press. ISBN 978-0830846054

Foster, Richard, J. 2003. *Prayer: Finding the Heart's True Home*. New York: HarperCollins. ISBN: 0060628464

Photocopies on blackboard from Maas, Robin and Gabriel O'Donnell, editors. 1990. *Spiritual Traditions for the Contemporary Church*. Nashville: Abingdon Press. ISBN 0-687-39233-0.

Thompson, Marjorie J. 2014. *Soul Feast: An Invitation to the Christian Spiritual Life*. 3rd edition. Louisville: Westminster/John Knox. ISBN 978-0664239244

Washington, James M., ed. 2014, *Conversations with God: Two Centuries of Prayers by African Americans*. New York: HarperCollins. ISBN 0060926570.

Recommended:

Brueggemann, Walter. 2014. *Sabbath as Resistance: Saying NO to the Culture of Now*. Louisville: Westminster John Knox Press. ISBN 978-0-664-23928-2.

Blythe, Teresa A. 2006. *50 Ways to Pray: Practices from Many Traditions and Times*. Nashville: Abingdon Press, ISBN 0-687-33104-8

Nouwen, Henri. 1981. *The Way of the Heart: Connecting with God Through Prayer, Wisdom, and Silence*. New York: Balantine Books. ISBN-13: 9780345463357

Foster, Richard, J. 1998. *Celebration of Discipline: The Path of Spiritual Growth*. Revised edition. New York: Harper SanFranciso. ISBN 0-06-062839-1

A. Attendance

According to the *Student Handbook*, attendance at all class sessions is expected, unless the professor has been notified in advance and has approved the absence. Students should be on time and should stay through the duration of all classes. Any student missing more than six class hours (2 weeks) will be required to do additional work, receive a lower grade, audit or withdraw from the class, or be penalized otherwise at the discretion of the professor.

B. Assignments

1. Research Paper 35%

Please select three spiritual disciplines from the categories below. You need a combination of classic and contemporary disciplines. Write a 11-12-page paper, double-spaced, with regular 1-inch margins. This is an academic research paper. *Approval of your three spiritual disciplines must be secured through email with the instructor June 29, 2020.*

The paper will be divided into three sections, one section for each discipline. For each discipline include:

- $\frac{3}{4}$ research for each prayer discipline: this includes biblical, theological and historical experience of early Christians.
- $\frac{1}{4}$ Theological practical reflection on each discipline. What effect could each discipline make for God's Kingdom coming upon earth?) ***This is a theological reflection as well as a practical application toward student's ministry context.***
- Relevant material from the textbooks and other outside reading material supporting research of the spiritual disciplines. **You must have at least 10 different sources. Only one may be from the Internet.** *The student may use two textbooks, that leaves 7 research books needed.*
- **Citation** must be used for each direct quote. In body citations follow the format (author's last name publication date, page number). Quotes over 45 words in length must be indented and single spaced. Only directed quoted material can be listed in the bibliography.

This research paper is **due Monday August 10, 2020 at 8:00 am**. **No incompletes or extensions will be given.** Grammar and spelling will influence the grading. **Please send the paper as a Word.doc through the blackboard.** Paper will be submitted online for grading. *For every day late, the student's grade will be reduced by one letter grade.*

Classic Disciplines:

Fasting

Labyrinth

Silence & Solitude

via email sent to bbuckwel@Ashland.edu AND this will be discussed on zoom, June 15th at 6:00 pm. This is to include your progress made thus far. A few ideas to consider including:

- Your actual frequency of practice for each discipline
 - Notes on the differences each discipline makes in you, in relationship to others and in relationship to God.
 - What trends are you noticing?
 - What if any, roadblocks have you encountered?
 - How have you adjusted your practice to overcome these roadblocks?
 - How you are holding yourself accountable to these disciplines.
- The Final narrative version of your Rule of Life Assessment is due **Monday August 17th 8:00 am**, email your final version of your Rule of Life to the instructor as a Word.doc at bbuckwel@ashland.edu

There are three distinct parts to your final Rule of Life Assessment:

1. Short Biblical foundation for each specific discipline. You will do this for each discipline you are practicing for your Rule. (a paragraph at the most). This biblical foundation sets the groundwork for your practice. If you use any quotes for this section, please cite source. A Rule of Life is about your experience of practicing these disciplines for the duration of this class. This is NOT a research paper, although to set the biblical foundation you may need research and citation of sources. The student will need theological resources for point #3. For these few resources you will need a bibliography.
2. Give an annotated reflection on your experience for each discipline you are practicing for your Rule. ($\frac{3}{4}$ for each discipline, maybe more)
 - a. Why were you drawn to this specific discipline?
 - b. **How were you experiencing this discipline prior to this course?**
 - c. In your experience, since beginning regularly to practice this spiritual discipline: **What has shifted in you thus far with each practice?**
 - How have you noticed the presence and whispers of God's word, or if you haven't noticed God's presence what was that like for you?
How did this shift from before doing this spiritual discipline?
 - Where you able to remain faithful to the practice of each discipline?
Why or why not? How has this changed since beginning this Rule?
 - How did your experience and your hypothesis match?
 - d. How has the practice influenced and affected your private personal life? How has this changed from the beginning of class to the end of this project?
 - e. **What effect has this discipline had on your ministry life?** How has this changed from the beginning of class to the end of this project?
3. Theologically what have you experienced with each discipline?
4. What are your hopes for going forward with this discipline, projected out over the next 6 – 12 months? (a concluding paragraph)

No incompletes or extensions will be given. Grammar and spelling will influence the grading. For every day late, the student's grade will be reduced by one letter grade.

A sample of a completed Rule of Life Assessment is on the blackboard.

3. **6 Two-page written reflections on the Washington prayers. (15%)**

This is one reflection paper from each part of the book, that totals 6 reflection papers. **Please write out the prayer you are reflecting on at the top of your page.** Following the verbatim prayer, then begin your reflection which includes contextualization, biblical, and theological perspectives and African/ Black Spirituality themes. Please read this book as a prayer honoring those that have lived and loved God before us in history, with a heart looking forward toward the potential influence of these prayers in our current historical period. **Please email your papers to instructor at bbuckwel@ashland.edu.** AND post on the Washington Discussion Board

Due Dates

Paper # 1 from section 2	Due	May 26 th by 8:00 am	Peer Response May 29 th 11:59 pm
Paper # 2 from section 2	Due	June 8 th by 8:00 am	Peer Response June 12 th 11:59 pm
Paper # 3 from section 3	Due	June 22 nd by 8:00 am	Peer Response June 26 th 11:59 pm
Paper #4 from section 4	Due	July 6 th by 8:00 am	Peer Response July 10 th 11:59 pm
Paper #5 from section 5	Due	July 20 th by 8:00 am	Peer Response July 24 th 11:59 pm
Paper #6 from section 6	Due	August 3 rd by 8:00 am	Peer Response August 7 th 11:59 pm

Washington papers will ALSO be posted on the discussion board for class engagement, in addition to emailing the instructor. Peer posting and comments on 2 original authors comments are due on the discussion board. Original posting due by the respective date listed above, peer responses due two days after each due date. For ease of peer response, original author's please type out the prayer at the top of post. This rewritten prayer does not count as part of the student's 2-page reflection.

4. **All discussion board posts and zoom video conferences. 10%**

- Some weeks will have TWO discussion board:
 - #1 for Readings and online lectures
(There are TWO original entries on this One discussion forum
Frist is for READINGS and Second is for POWER POINTS)
 - #2 for Washington papers.
(Student will post their paper as attachment on the discussion forum,
Peer responses will be directly onto the thread of discussion)
- For EACH discussion forum the student has two kinds of post:
 - #1 the student's original work
 - #2 peer response posts to at least *two* other students.
- This could be 6 possible posts in one week. **Original post always due on Wednesday and peer responses by Friday.**

5. **At-home leadership presentation (15%)**

The student will lead a spiritual discipline / prayer practice for at least one hour in the student's ministry context. Please prepare a 3-page annotated teaching lesson plan due Monday June 29th. Send as a word.doc to bbuckwel@ashland.edu . Instructor will review and make suggestions.

1. This is 3-page lesson plan includes:

- a. What you are teaching. Name the prayer practice.
 - b. To whom you will teach.
 - c. Where you are holding the small group experience.
 - d. Why you will teach this to this specific group.
 - e. How you will teach. [This is both information (explanation of the prayer practice) and formation (at least 30 minutes to lead the experience)].
 - f. This is a point by point lesson plan of what you will say on each part of the lesson plan. For an example of how to lead the small group see EXAMPLE below.
2. Once the lesson plan is approved, then students may schedule and implement small group leadership at home to lead a group through the experience.
 3. Following completion of your leadership for this small group:
 - a. Write an additional three - page reflection of your experience of leadership. This is ADDED to the 3-page lesson plan **as you actually presented** it with any modifications from previous submission.
 - b. The leadership reflection after presenting includes but not limited to:
 - i. What worked well.
 - ii. What didn't work.
 - iii. What do you name as success of this experience?
 - iv. What would you improve upon next time?
 - v. **The total paper length is 6 pages. DUE Wednesday August 12th at 8:00 AM ET.**

EXAMPLE of a small group lesson plan:

- Have a group of participants numbering 6-12.
- The duration of the assignment is 1 hour
- Your prayer experience should include:
 - Simple Opening Ritual
 - Check -in Time
 - Group Focus – your teaching time (information) and (formation) your actual experience
 - Sharing Reflections and Response
 - Process Review
 - Closing Ritual

(This order is modified for small group experiences from: Prechtel, Daniel L. 2012. *Where Two or Three Are Gathered: Spiritual Direction for Small Groups*. Harrisburg, PA: Morehouse Publishing. page. 37.)

D. Calculation of Grade and Connection of Learning Outcomes

<i>Assignments</i>	<i>Learning Outcomes</i>	<i>Percent of Final Grade</i>	<i>Assignment Due Date</i>
Discussion Forums Original post and peer responses	2 a,b,c,	10%	Weekly Original post Wednesday Peer Response posts Friday

Washington (6) Two-page reflection papers	2 a,b	15%	Emailed papers due: May 26 th at 8:00 am June 8 th at 8:00 am June 22 nd by 8:00 am July 6 th by 8:00 am July 20 th by 8:00 am August 3 rd by 8:00 am
Teaching outline reflection for at home assignment	2 a,b,c,	15%	Teaching lesson plan due (3 pages) June 29 th After completion of teaching assignment final 6-page paper due August 12 th at 8:00 AM
Rule of Life Assessment	2 a,b,c,	25%	1. Written draft due May 18 th 2. Written Mid semester check-in June 15 th 8:00 am 3. Zoom wisdom sharing June 15 th 6:00 pm. 4. FINAL Narration Assessment DUE August 17 th at 8:00 am
Research Paper	2 a,b,c	35%	Topic approval by June 29 th PAPER DUE August 10 th by 8:00 am

VI. Tentative Course Schedule

<i>Day#</i>	<i>Date(s)</i>	<i>Lecture/Topics</i>	<i>Readings/Assignments</i>
Week 1 May 11-15	TUESDAY May 12th at 6:00 PM REQUIRED ZOOM	Orientation, review syllabus. Set up for Rule of Life	Zoom conference video class. Check blackboard for links. Download free zoom app from www.zoom.us Readings: Photocopies on blackboard from Maas, <i>African/Black Spirituality</i>
Week 2	May 18-22	Practicing 3 approved prayer	Readings:

		<p>disciplines for the Rule of Life Assessment</p> <p>Power Point “Laying the Foundation”</p> <p>Introduction to Spiritual disciplines and prayer. Biblical foundation, Simple prayer, prayer of the forsaken, prayer of tears.</p> <p>Spirituality in the African/Black Tradition</p> <p>Washington prayers</p> <p>Prayer experience: <i>Daily Examen</i></p>	<p>Photocopies on blackboard from Maas, <i>African/Black Spirituality</i></p> <p>Washington Introduction & part 1</p> <p>Assignment Due:</p> <ol style="list-style-type: none"> 1. Rule of Life draft May 18th at 8:00 am. 2. Discussion Board <p>Original posts -Wednesday</p> <p>Peer Response post -Friday</p>
Week 3	<p>May 25-29</p> <p>No class Memorial Day</p> <p>May 25th</p>	<p>“Opening the Door: A Light Shining in Darkness”</p> <p>Theology and spiritual disciplines, Meditation and Spiritual Reading, Rule of Life, Poverty & Prayer</p> <p>Spirituality in the African/Black Tradition</p> <p>Washington prayers</p> <p>Prayer experience: <i>Lectio Divina</i></p>	<p>Readings</p> <p>Thompson, Introduction & ch. 1,</p> <p>Foster, <i>Prayer</i>, intro & Chapters 1-4.</p> <p>Calhoun introduction</p> <p>Washington Part 1</p> <p>Assignment Due</p> <p>Discussion Board:</p> <p>Original posts -Wednesday</p> <p>Peer Response post -Friday</p> <p>Email Washington Paper # 1</p> <p>Due Tuesday May 26 to instructor</p>
Week 4	June 1-5	<p>“Into the Desert: Stages of Awakening and Rule of Life for Ordinary Living”</p> <p>Obedience, Monastic influence: Silence as foundation to all disciplines.</p> <p>Prayer Experience: Silence: Mantra, breath prayers, centering prayer</p>	<p>Readings:</p> <p>Thompson, ch. 2, 10 (chewing the bread of the Word, Developing a Rule of Life)</p> <p>Calhoun Part 3 pages 99 – 138 highlighting silence and solitude, waiting and detachment.</p> <p>Washington part 2</p> <p>Assignments:</p> <p>Discussion Board:</p> <p>Original posts -Wednesday</p>

			Peer Response post - Friday
Week 5	June 8 – 12	<p>“Formational Prayer and Contemplation” The contemplative pathway, the Third Eye, seeing beyond the circumference, Spiritual Formation and Prayer, Praying the Ordinary, Spirituality in the African/Black Tradition Washington prayers</p> <p>Theological reflection on prayers from the Bible: Luke 1:46-55 I Samuel 1:9-18 Psalm 63 Prayer Experience: Prayer of Relinquishment</p>	<p>Readings: Thompson, ch. 3, 4, Foster, <i>Prayer</i>, chapters 5-7 (Relinquishment, Formation, and Covenant prayers) Washington part 2</p> <p>Assignments Due: Washington Email paper #2 Due: June 8th at 8:00 am to instructor Discussion Board: Original posts -Wednesday Peer Response post - Friday</p>
Week 6	June 15- 19	<p>“Becoming: Learning to Savor” Humility, Prayer of the Heart, Video Richard Rohr https://www.youtube.com/watch?v=ULPINGy2SQU The</p> <p>Prayer Experience:</p>	<p>Readings: Calhoun part 2 Washington part 3</p> <p>Assignment Due Rule of Life - Written Mid semester check-in June 15th 8:00 am Zoom wisdom sharing June 15th 6:00 pm.</p> <p>Discussion Board: Original posts -Wednesday Peer Response post -Friday 3. <u>Extra credit</u> reflection paper on Richard Rohr video. 2 Points Extra credit work due before August 3, 2020</p>
Week 7	June 22 - 26	<p>“Suffering, Mourning and Dancing” Healing Prayer, Petitionary Prayer, Radical Prayer Transformation Prayer, Spirituality in the</p>	<p>Readings: Washington part 3 Foster, chs 11, 12, 14 Thompson ch 7</p> <p>Assignment Due:</p>

		African/Black Tradition Washington prayers Prayer Experience: Prayer Postures, Prayer	Washington paper #3 Email to instructor Due: June 22 nd by 8:00 am
Week 8	June 29 - July 3	Power Point “ Four Stages of Awakening” Ignatian Spirituality, Daily Examen,	Readings: Calhoun part 1 & part 4 Washington part 4 Thompson, chs. 8 Foster, <i>Prayer</i> , chs. 16, 17,18 Assignments: 1. Teaching lesson plan due (3 pages) June 29 th at 8:00 am 2. Research Paper: Topic approval by June 29 th Discussion Board: Original posts -Wednesday Peer Response post -Friday
Week 9	July 6-July 10	Richard Foster video simplicity part 1,2,3 Power Point “Equilibrium and Balance” Spirituality in the African/Black Tradition Washington prayers Practice: Daily Examen with Lord’s Prayer, Praying in Color	Readings: Washington part 4 Thompson ch 5 Assignment Due: Washington paper #4 Email to instructor Due July 6 th by 8:00 am Discussion Board: Original posts -Wednesday Peer Response post -Friday
Week 10	July 13- July 17	Power Point “A Light Shinning in Darkness” Simplicity, Solitude, Submission, Sabbath, Fasting Prayer Experience:	Readings: Washington part 5 Thompson, chs.4, 9 Calhoun, part 1 Assignments: Discussion Board: Original posts -Wednesday Peer Response post -Friday

Week 11	July 20 – July 24	<p>Dallas Willard Spiritual Formation as a Natural Part of Salvation April 17, 2009 Connect with Wheaton: http://www.wheaton.edu http://www.facebook.com/wheatoncollege.il http://www.twitter.com/wheatoncollege</p> <p>Spirituality in the African/Black Tradition Washington prayers Prayer Experience: Contemplative Walk, Lectio on Nature Practicing Rule of Life.</p>	<p>Readings: Washington part 5 Assignments Due: Washington Paper # 5 Email to instructor Due July 20th by 8:00 am Discussion Board: Original posts -Wednesday Peer Response post -Friday</p>
Week 12	July 27 – July 30	<p>Power Point “Companions for the Journey” Guidance, Celebration, Prayer Experience: Trinitarian blessing Practicing Rule of Life.</p>	<p>Readings: Washington part 6 Assignment Due Discussion Board: Original posts -Wednesday Peer Response post -Friday</p>
Week 13	August 3- 7	<p>Power point “Integration Spiritual Disciplines and Prayer in Contextual Ministry” Moving Upward Intimacy in Prayer Spirituality in the African/Black Tradition Washington prayers</p> <p>Writing your research paper. Practicing Rule of Life.</p>	<p>Readings: Washington part 6 Thompson, chs.4, 9 Assignments Due Washington Papers # 6 Due Email to Instructor August 3rd by 8:00 am Discussion Board: Original posts -Wednesday Peer Response post -Friday</p>
Week 14	August 10- 14	<p>Prayer Experiences: <i>Audio Divina</i> with Diamonds and Native American Flute music <i>Meditative Movement</i> Native American Flute music <i>Visio Divina</i></p>	<p>Assignment Due</p> <ol style="list-style-type: none"> 1. Research Paper: DUE August 10th by 8:00 am 2. Teaching Assignment: After completion of teaching assignment final 6-page paper due August 12th at 8:00 AM

			Discussion Board: Original posts -Wednesday Peer Response post -Friday
Week 15	August 17-21 Zoom class Monday August 17 th at 6:00 pm	Assessment of Spiritual Formation and Growth this semester. Review of At-home teaching assignment for class wisdom sharing.	Assignment Due 1. Rule of Life FINAL Narration August 17 th at 8:00 am Discussion Board: Original posts -Wednesday Peer Response post -Friday
Week 16	August 24-27	Any Rewrites for Research paper Due August 24, 2020 by 8:00 am	

V. Recommendations for Lifelong Learning

1. Consider a silent prayer retreat.
2. Participate in a small group for prayer.
3. Continue to read resources on prayer and various traditions of prayer.
4. Meet regularly with a Spiritual Director. To find a spiritual director go to Spiritual Directors International at www.sdiworld.org or www.livingstreamsflowingwater.com
5. Take one hour a day for prayer, one Sabbath Day a month for prayer and one Sabbath Week a year for retreat with a praying community.

VI. Seminary Guidelines

A. ATS Academic Integrity Policy

Ashland Theological Seminary expects each student to uphold the Seminary's core value of academic excellence by contributing to an environment that is both challenging and supportive. In such an environment a student will neither seek nor offer improper assistance. All students have an obligation to be forthright in their academic endeavors and to respect ethical standards. The work that one submits for academic evaluation must be one's own, unless an instructor expressly permits certain types of collaboration. Academic integrity requires that each student will use one's own capabilities to achieve one's fullest potential and will neither offer nor accept aid that is not in keeping with regularly accepted standards of academic integrity. Failure to conform to this conduct shall constitute academic dishonesty. The full Academic Integrity Policy statement may be found in the *Student Handbook*.

B. Seminary Writing Consultation Service

The Seminary Writing Consultation Service can help you brainstorm, draft, and revise your writing assignments in your graduate Seminary classes. Masters and doctoral qualified Consultants can advise you online or in person.

To schedule an appointment, visit [Writing Center Online](#) and select “Online and Graduate” from the schedule menu.

C. Accessibility Resources and Accommodations

It is Ashland University’s goal that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers based on a disability, please contact the Student Accessibility Center at 419-289-5904, or send an email to dservices@ashland.edu. The Student Accessibility Center office and the course instructor will work together in order to establish accommodations and to meet your learning needs.

D. ATS Grading Scale

Grade	Quality	Percent	Description
A	4.0	97-100	Superior achievement of course objectives, diligence and originality, high degree of freedom from error, outstanding evidence of ability to utilize course knowledge, initiative expressed in preparing and completing assignments, positive contributions verbalized in class.
A-	3.7	92-96	
B+	3.3	89-91	
B	3.0	86-88	Good work submitted, commendable achievement of course objectives, some aspects of the course met with excellence, substantial evidence of ability to utilize course material, positive contributions verbalized in class, consistency and thoroughness of work completed.
B-	2.7	83-85	
C+	2.3	80-82	
C	2.0	77-79	Acceptable work completed, satisfactory achievement of course objectives, demonstrating at least some ability to utilize course knowledge, satisfactory class contribution.
C-	1.7	74-76	
D+	1.3	71-73	
D	1.0	68-70	Passing but minimal work, marginal achievement of course objectives, poor performance in comprehension of work submitted, inadequate class contributions.
D-	0.7	65-67	
F	0.0	Below 65	Unacceptable work resulting in failure to receive class credit, inadequacy of work submitted or of performance and attendance in class.

VII. Selected Bibliography or References

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